

Clinton Township

Annual Reorganization Regular Board Meeting

March 18, 2025

AGENDA

TOWN OF CLINTON REGULAR BOARD MEETING

March 18, 2025

Call meeting to order –

Prior months meeting minutes –

Treasurers Report/Financial Review –

Review and pay bills –

Visitor Input-

Fire Department Report –

EMS/First Responders Report –

Recreation Board Report –

Community Building Report –

Roads and Bridge Report –

Old business –

New Business –

Public Comment-

Adjourn -

TOWN OF CLINTON REORGANIZATION MEETING

March 19, 2024

The Reorganization Meeting was called to order by Chairperson Robert Butler at 6:40 P.M. at the Clinton Community Building. Present were Supervisors Cal Warwas, Robert Butler and Peter Ramfjord, Treasurer Elect Elaine Santi and Clerk Brian Mayry.

The clerk administered the oath of office to Robert Butler for a three-year term as Supervisor. Clerk Mayry presented his completed oath of office. All officers assumed their post on the Town Board of Clinton.

Robert Butler moved that the most senior supervisor, Peter Ramfjord, assume the chairpersonship of the town board. Seconded by Cal Warwas. Motion carried.

Supervisor's responsibilities - Cal Warwas, Peter Ramfjord and Robert Butler will be responsible for the Recreation Board. Peter Ramfjord be responsible for the Community Building. Cal Warwas shall be responsible for township roads. Robert Butler shall be responsible for IRRRB grant projects and related grants. So moved by Robert Butler. Seconded by Peter Ramfjord. Motion carried.

St. Louis County Association Meetings – Peter Ramfjord moved that all town board members be authorized to attend the St. Louis County Association of Townships Officers meetings in Cotton or whichever township it is being held. All members attending to receive a meeting fee of \$75 and one person shall receive a mileage fee. Seconded by Robert Butler, motion carried.

Mileage Rate – Peter Ramfjord moved mileage to be paid at the current federal rate for township business. Second by Robert Butler. Motion carried.

Supervisor's Fees – Robert Butler moved that the chairman's fee will be \$160 for regular meetings and all other supervisors to receive \$150 for regular meetings, in addition the supervisors will be paid an annual fee of \$1,200. All supervisors to be paid \$75 for attendance at other meetings or classes and missed work fees if applicable. Seconded by Peter Ramfjord. Motion carried.

Treasurer's Fees – Robert Butler moved that the Treasurer be paid \$150 for all regular meetings and \$75 for all other attended meetings or classes and missed work fees if applicable. In addition, to be paid an annual fee of \$1,200 along with \$20.00 hour for extra duties assumed such as web site maintenance and medical / fire department billing. Seconded by Peter Ramfjord. Motion carried.

Deputy Treasurer – Robert Butler moved that when a deputy treasurer is needed to write the checks at a town board meeting in place of the treasurer that the deputy treasurer be paid \$150. Seconded by Peter Ramfjord. Motion carried.

Clerk' Fees – Robert Butler moved that the Clerk be paid \$150 for all regular meetings and \$75 for all other attended meetings or classes and missed work fees if applicable. In addition, the Clerk will be paid an annual fee of \$3,200. Seconded by Peter Ramfjord. Motion Carried.

Deputy Clerk – Robert Butler moved that the deputy clerk be paid \$150 for regular meeting and \$75 for all other meetings attended in place of the clerk, and \$75 per training course attended with or without the clerk, along with mileage when traveling. Seconded by Cal Warwas. Motion carried.

Custodian's Fees – Robert Butler moved that the Maintenance/Custodial Engineer to be paid \$20.00 per hour for the performance of regular duties.

Town Hall Rental Coordinator - Robert Butler moved Town Hall Rental Coordinator be paid \$50.00 per booked and paid event. Seconded by Peter Ramfjord, Motion carried.

Fees for Hired Help – Robert Butler s moved that fees paid for township labor is set at \$18.00 per hour. Motion seconded by Peter Ramfjord. Motion carried.

Election Judges – Robert Butler moved that the election judges be paid \$16.00 per hour for elections and training. Seconded by Peter Ramfjord. Motion carried.

Liquor License – Robert Butler moved to wave the fee for On Sale and Off Sale liquor license. Seconded by Peter Ramfjord. Motion carried.

Depository – Robert Butler moved that the depository for township funds to remain at the Miners National Bank of Eveleth. All Board members will have names on checking and investment accounts. Seconded by Peter Ramfjord. Motion carried.

Legal Notices – Peter Ramfjord moved that the legal notices be published in the Mesabi Tribune. Second by Robert Butler. Motion carried.

Posting Places –Peter Ramfjord motioned the display case in the Community Building entrance be the only official Township posting site. Seconded by Robber Butler. Motion carried.

Robert Butler moved that the Fire Chief or of the Volunteer Fire Department and EMS be paid a monthly fee of \$100 for reporting to the town board. Seconded by Peter Ramfjord. Motion carried.

Peter Ramfjord moved that when any board member misses a whole day's work to attend to township business, they be paid a \$75 meeting fee plus \$250 loss of work fee. Any board member missing a half day's work will be paid a \$75 meeting fee plus \$125 missed half day loss of work fee. The Township will reimburse associated expenses such as mileage, tuition, class fee, etc. Seconded by Robert Butler, motion carried.

Peter Ramfjord motioned the regular town board meetings will be held on the third Tuesday of the month beginning at 6:00 PM at the Clinton Community Building unless changed at the previous meeting. Robert Butler second, motion carried.

As there was no further business, Peter Ramfjord moved to adjourn. Second by Robert Butler. Motion carried.

Meeting adjourned at 6:56 P.M.

Brian Mayry, Clerk

TOWN OF CLINTON BOARD OF AUDIT MEETING

February 18, 2025

The Board of Audit was called to order by Chairman Peter Ramfjord at 6:40 PM. Present were Chairman Peter Ramfjord, Supervisor Bob Butler, Treasurer Elaine Santi, and Clerk Brian Mayry. There were no residents present.

The Treasurer's summary and the Clerk's summary were compared by the Supervisors and Chairman. The beginning balance, total receipts, total disbursements and ending balances were found to be the same on both summary sheets for the year ended December 31, 2024.

Beginning Balance	\$244,744.19
Total Recipes	745,744.24
Total Distributions	<u>300,407.81</u>
Ending Balance	<u>\$690,080.62</u>

Ending Balance by Account:

Miners - Checking - Reconciled Balance	\$612,953.30
CD Miners	<u>77,127.32</u>
Total Fund Balance	<u>\$690,080.62</u>

The summary sheet balances were compared to the bank reconciliations, signed by the Supervisors, Treasurer and Clerk then placed in the Township files along with copies of the December 2024 bank statements Miners National Bank. Chairman Ramfjord moved to adjourn the meeting. Motion seconded by Supervisor Butler. Motion carried. The meeting was adjourned at 6:50 PM.

Sincerely,

Brian Mayry, Clerk

TOWN OF CLINTON REGULAR BOARD MEETING

February 18, 2025

The regular meeting of the Town of Clinton was called to order by Chairman Peter Ramfjord at 6:00 PM with Supervisors Peter Ramfjord, Treasurer Elaine Santi, and Clerk Brian Mayry. Supervisor Robert Butler attended remotely. All in attendance recited the Pledge of Allegiance.

The minutes of the last regular meeting were distributed by the Clerk. Supervisor Butler motioned to wave reading the minutes and accept the minutes as distributed, second by Chairman Ramfjord. Motion carried unanimously.

The Treasurer's Report was provided by Treasurer Santi. Chairman Ramfjord motioned to accept the financial report, second by Supervisor Butler and unanimously carried.

Supervisor Butler motioned to pay the submitted bills and claim forms. The motion was second by Chairman Ramfjord and prevailed unanimously.

Chairman Ramfjord reported that the township roads are in good seasonal condition. The baseball fields, especially the T-ball field, will likely be used this next baseball season. Lanyk Electric will plow in new electrical line to the skating rink well as the old line seems to be broken. The trees around the Community Building will be removed this summer and other exterior enhancements will be looked into.

Chairman Ramfjord motioned that the meeting be adjourned until the next regular meeting on March 18, 2025, beginning at 6:00 PM with the Reorganization Meeting to begin at 5:30. Supervisor Butler second and the meeting adjourned at 6:45 PM.

Respectfully submitted,

Brian Mayry, Clerk